Approval Process for University-Sponsored International Travel

### Veoci
- Approval Routing
  - (COVID-19 and travel advisory risk mitigation)
  - Traveler
    - EHS&EM
    - Academic Affairs/Division
      - (check point to coordinate Veoci & Chrome River)
      - Global Health and Safety Committee
      - AVC International Education & Development
      - Academic Affairs/Division
  - Provost informs the traveler and Office of General Counsel
  - Veoci and Chrome River recommendations to Provost and Chancellor for final approval

### Chrome River
- Approval Routing
  - (Business-purpose)
  - Traveler
    - Department chair/supervisor
    - College/Unit
    - OIED (travel insurance)
    - Special Funds Accounting if grant funded
    - Academic Affairs/Division
  - Office of General Counsel contacts traveler to fill out an “Acknowledgement and Assumption of Risk Form”

- Provost informs the traveler and Office of General Counsel