

DEAN'S RECOMMENDATION FOR EMPLOYMENT

Today's Date _____ TYPE OF CONTRACT: _____

Is this person currently employed by a UNC Institution other than Appalachian State University? _____

New to faculty (i.e. has not taught for previous two semesters)? _____ If yes, first day of employment: _____

Prefix: _____ Last 4 SSN _____ BID _____ Email Address: _____

Full Legal Name of Faculty: _____

Current Citizenship: ____ U.S. Citizen ____ Resident Foreign National ____ Non-Resident Foreign National ____ Visa Status

Contracting Department _____ Time Sheet Org. _____

Home Address: _____

Duty Station (City & State) _____ APT Approval Date _____

Proposed salary: _____

If revised, salary on original contract: \$ _____

Proposed Rank/Title: _____

Position number: _____ FOAP-FUND _____ ORG. _____ ACCOUNT _____ PROGRAM _____

CONTRACT PERIOD:

Academic Year(s) _____ Fall Semester _____ Spring Semester _____ Summer Session(s) _____

Administrative Appointment Contract Period: _____ (**Attach Duties**)

Other Timeframe (Specify Date) _____

List Courses & Sessions:

_____ Hours of instruction (Semester hours) _____ Hours per week (For instruction, refer to UNC System equivalence chart)

_____ If revised, hours of instruction on original contract _____ If revised, hours per week on original contract

TYPE OF APPOINTMENT: _____

If Assistant Professor Tenure-Track, list Years of Service toward Tenure _____

If Associate Professor Tenure-track, list - Year of Contract _____

If Other, (Please specify) _____

Approved for Grad Faculty Status: _____

SPECIAL CONTINGENCIES AND/OR ADDITIONAL COMMENTS (if needed, add additional documents)

Date

Dean's Signature

Provost/Vice Chancellor Signature