

Family/Medical Leave & the Tenure Clock

Request to opt out of automatic one-year extension

From the Academic Affairs Standard Operating Procedure 5.3; When a tenure-track faculty member is granted Family/Medical Leave [FH 5.4], an automatic one-year extension of the tenure clock will be granted. A maximum of two (2) automatic one-year extensions of the tenure clock may be granted to an individual under this process. Notwithstanding the foregoing, a faculty member may opt out of the automatic one-year extension to the tenure clock by completing this form.

Once this request form has been completed, please email a copy to your Chair/Supervisor, Dean, and Academic Affairs (cbaa@appstate.edu).

I, _____, am requesting to opt out of the automatic one-year
(Name)
extension to my Tenure Clock for the leave taken during the _____ academic year.

Signature _____

Date _____