

Appeal to the Board of Trustees

To file a request for an appeal to the Board of Trustees of a decision made under Sections 603, 604, 605, or 607 of *The Code* of the University of North Carolina, this form must be completed and submitted electronically to the Office of the Chancellor.

See OP 9 of *Academic Affairs Standard Operating Procedures* for more information. Any person filing a request is entitled to help from a member of the FAC (Faculty Assistance Committee).

Requests must be submitted within fourteen (14) calendar days after receiving the Chancellor's Decision and must be submitted via a method that provides proof of delivery.

Questions should be directed to the FHC Coordinating Chair.

FACULTY MEMBER FILING THE REQUEST:

Name: _____

Department _____ College _____

Campus Phone (____) _____ Mobile Phone (____) _____

Email address: _____

Date of receipt of the Chancellor's Decision: _____

Grounds for Appeal: (Choose all that apply)

- Material Procedural Error
- Clearly Erroneous
- Contrary to Law or Policy

Succinct statement of the issues that are relevant to the basis/bases of appeal claimed:

**Outline of specific items in the transcript or other items of evidence that support the appeal:
(attach links to electronic copies of any documents cited in this section)**

CERTIFICATION: I hereby certify that all information submitted on this Request is true and complete to the best of my knowledge and belief.

STATEMENT OF NON-RETALIATION: Faculty members have the right to use this procedure free from threats or acts of retaliation, coercion, restraint, discrimination, or reprisal. Faculty members may not be retaliated against for requesting an Appeal.

Signature _____

Date _____

For Internal Use Only:

Date/Time Received _____

Received by: _____