

**REQUEST FOR A 603 DISCIPLINARY HEARING  
REGARDING DISCIPLINARY DISCHARGE, SUSPENSION, OR DEMOTION**

To file a request for review under Section 603 of *The Code* of the University of North Carolina, this form must be completed and submitted electronically to the FHC (Faculty Hearing Committee) Coordinating Chair.

See OP 9.4 of *Academic Affairs Standard Operating Procedures* for more information. Any person filing a request is entitled to help from a member of the FAC (Faculty Assistance Committee).

Requests must be submitted within fourteen (14) calendar days after receiving the "Notice of Intent to Discharge, Suspend, or Demote."

Questions should be directed to the FHC Coordinating Chair.

**FACULTY MEMBER FILING THE REQUEST:**

Name: \_\_\_\_\_

Department \_\_\_\_\_ College \_\_\_\_\_

Campus Phone (\_\_\_\_) \_\_\_\_\_ Mobile Phone (\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

**Date of receipt of the "Notice of Intent to Discharge, Suspend, or Demote":** \_\_\_\_\_

**CERTIFICATION:** I hereby certify that all information submitted on this Request is true and complete to the best of my knowledge and belief.

**STATEMENT OF NON-RETALIATION:** Faculty members have the right to use this procedure free from threats or acts of retaliation, coercion, restraint, discrimination, or reprisal. Faculty members may not be retaliated against for participating in a Disciplinary Hearing.

Signature \_\_\_\_\_

Date \_\_\_\_\_

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For Internal Use Only:

Date/Time Received \_\_\_\_\_

Received by: \_\_\_\_\_